

ENROLMENT POLICY

Purpose

The purpose of this policy is to govern the enrolment of students at Damascus College.

Scope

This Policy applies to all student enrolments at Damascus College.

Definitions

Parent: Any person who is recognised by law as having parental responsibility for the student.

Policy Statement

Catholic schools were established for the faith formation and education of Catholic children. The Enrolment policy at Damascus College seeks to honour that tradition and abides by legislative requirements. The College welcomes applications for enrolment from persons who actively support and respect the Vision and Strategic Directions of the College including families and students of other faith traditions.

Therefore:

- enrolment applications of Catholic students are given priority;
- while the enrolment criteria outlined on the application form will inform the consideration of each application, the final decision concerning enrolment is at the discretion of the Principal of the College;
- a student enrolled at Damascus College will be eligible to re-enrol for the following year unless the Principal notifies the student's parents otherwise; and
- the College will liaise with primary schools within the Ballarat region to provide information regarding enrolment opportunities.

Consequences

The implementation of this enrolment policy for Damascus College will mean that:

- the College will communicate information about enrolment processes for prospective students and their parents;
- parents and students enrolled at the College will become part of the College community as expressed in the College's Vision and Strategic Directions;
- parents and students will be required to actively support and respect the life, nature and Catholic identity of the College.

Responsibilities

The Principal and the Leadership Team have overall authority for the implementation of this policy.

Associated Documents

Damascus College Vision and Strategic Directions

[Damascus College School Fees Policy](#)

[Damascus College Pastoral Care Policy](#)

[Damascus College Privacy Policy](#)



[Enrolment Application Form](#)

Acceptance of Enrolment Form

[Education and Training Reform Regulations 2017](#)

[Victorian Registration & Qualifications Authority: Guide to the Minimum Standards – Enrolment Policy](#)

Catholic Education Commission of Victoria: Guidelines to the Minimum Standards

[The Equal Opportunity Act 2010 \(Vic\)](#)

[Disability Discrimination Act 1992 \(Cwlth\)](#)