



ALUMNI POLICY

Purpose

The following policy aims to create ongoing links between the Alumni community from Damascus College and its three foundation schools; Sacred Heart College Ballarat East, St. Martin's in the Pines, and St Paul's Technical College.

Scope

This policy applies to the Alumni of Damascus College, St. Martin's in the Pines, Sacred Heart College Ballarat East and St Paul's Technical College and any initiatives taken by the College or its Alumni to achieve the purpose stated above.

Definitions

Alumni includes any person who has attended Damascus College, St. Martin's in the Pines, Sacred Heart College Ballarat East or St Paul's Technical College, as well as all staff who have worked at these schools.

Policy Statement

Damascus College will:

- create ongoing links between the College and the Alumni Community;
- engage its Alumni through the provision of activities of interest to members;
- actively seek to involve its Alumni in the life of the College;
- recognise its Alumni for their contributions to the wider community, the College and its students;
- provide a means for its Alumni to provide support for the College;
- develop Alumni connections to the Damascus College Vision and Mission, the origins of the College and its Catholic tradition; and
- promote benefits of Alumni membership with all current students.

Consequences

Damascus College will:

- maintain a comprehensive database of Alumni members;
- ensure that College archives are maintained;
- promote and maintain communication among the Alumni and between the Alumni and the College;
- provide the Alumni with regular information of scheduled events and activities;
- encourage and support reunions of Alumni;
- ensure that all activity advances a mutually beneficial link between Damascus College, its Alumni and the wider community to promote the name and reputation of the College; and
- provide resources to enact this policy.

Responsibilities

The Principal and the Leadership Team have overall authority for the implementation of this policy.



Legislative Context

Privacy Act

“On Track” Legislation

Associated Documents

Damascus College Vision and Mission Statements

Damascus College Fundraising Policy

Damascus College Archives Policy