



Monday 22nd October, 2018

2019 YEAR 9 EARLY START BOOKLIST

Dear Parents/Guardians,

On the 21st November 2018, students from Year 7-11 will begin their 2019 classes for the Early Start Program. All students will progress to their next year level for the last two weeks of the 2018 calendar year.

The online Early Start Booklist, through Ballarat Books is for the purchase of English novels. The students will still receive a General Booklist for their other requirements later in Term 4. You are required to order the Early Start and General Booklist online only.

Please submit your order online at ballaratbooks.com.au

- Click on **Booklist Orders** on the left hand side,
- Enter the **school code** **ESPDM09** and **password** **BKLIST** (THIS IS CASE SENSITIVE)
- Click **Display My List**
- Tick the items required and then '**Click to add checked items to your order**'
- Click **Confirm Order**
- Enter your students details
- '**Place Order**'
- Choose your credit card and then **PAY NOW**

Each year level has a different code, therefore it is important you have the correct code for the correct year. Please make sure your order is placed online **no later than Monday 5th November.**

We understand some parents do not have access to the internet or may be experiencing computer or Internet disruptions. If you are having difficulties ordering online, please contact Aleceia on a.smith@damascus.vic.edu.au

The delivery and distribution of these packs to the students, will take place at the College in their English classes. It is necessary for **ALL** students to have the requirements as listed in the Early Start Booklist in order to start their classes.

ALL students must have paid for the requirements for the beginning of the Early Start Program.

You will not receive a notification in the post and will not need to collect any packs from Ballarat Books.

For the 2019 year, students will require additional resources as part of the Learning and Teaching program. This will include not only the digital texts from Oxford and Cambridge, but also hardcopies of the Oxford texts and workbooks. As a result, all digital and physical texts will be book listed as part of the **General Booklist** and managed through Ballarat Books. A result of this change will mean that these items will not be levied by the school as part of the fees for next year. This however, will result in a reduction of the technology levy, which will now only cover the use of the student device, the Microsoft Surface Pro. This decreased levy change will be reflected in an increased booklist cost.

If you have any further queries regarding the Early Start Program, please contact myself on the school number or email a.pillai@damascus.vic.edu.au

Yours Sincerely,

Ashwin Pillai
Assistant Principal of Learning and Teaching

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